

2011 – 2012
SCHOOL ROSTER & INFORMATION

Please complete this form whether or not you wish to be listed in the roster this year and return it to the office **tomorrow, Thursday, September 8th**. If we do not hear from you by Friday, September 16th, your family will **not** be included in the roster.

Important Note: Please know that the information you provide below is the way it will appear in the roster. Unless otherwise notified on this sheet, both parents will be listed and printed. *Please complete the back of this form ONLY if additional information is to be listed in the roster and/or an additional family envelope is being requested.

- I **DO** want my family's telephone number, address, and email address listed in the general school roster given to all families. *(What you indicate below or on the back of this sheet will be printed in the roster.)*

- I **DO NOT** want my family's telephone number, address, or email address listed in the general school roster given to all families.

* * * **PLEASE PRINT CLEARLY** * * *

Child's Name: _____ Grade: _____

Child's Name: _____ Grade: _____

Child's Name: _____ Grade: _____

ADDRESS

List all information below as you would like it printed in the roster

Address

City & Zip

(_____) _____
Phone Number

Email Address

Mother's Name (First & Last)

Father's Name (First & Last)

Please Note: All Room Parents will receive a complete family list for all students in the class.

Roster Information
(for Separate Households Only)

In our effort to communicate with all of our NDAE families, the school roster and family envelope are available to all parents.

Roster Information

If your family does not live in the same household and you wish to have a separate address, phone number, and email address listed, please fill out the section below. Return it to the office **tomorrow, Thursday, September 8th**. If we do not receive your request to be included in the roster by Friday, September 16th, your information will not be included (for the separate household).

- I **DO** want my telephone number, address, and email address listed in the general school roster given to all families.
- I **DO NOT** want my telephone number, address, or email address listed in the general school roster given to all families.

Name of Oldest Student _____ Grade _____

Name of Parent _____

(_____) _____
Phone Number

Family Envelope

The family envelope is sent home weekly with the oldest child. If a second envelope is requested, please indicate below. The second envelope will not automatically be sent to your child's classroom. The parent requesting the additional envelope must pick it up from the office or have your child pick it up from the office. It is the responsibility of the requesting parent to ensure its return to school.

- An additional weekly envelope is requested. _____
Name of person to receive additional envelope